

Mayor D. Dwayne Tuggle called a regular monthly meeting of the Amherst Town Council to order October 10, 2018, at 7:00 P.M. in the Council Chambers of the Town Hall at 174 S. Main Street. It was noted that a quorum was present as follows:

P	D. Dwayne Tuggle	A	Kenneth G. Bunch
P	Andr Higginbotham	P	Mark A. Stinnett
P	Kenneth S. Watts	P	Rachel A. Carton

Town Manager Sara E. Carter, Town Attorney W. Thomas Berry, Clerk of Council Vicki K. Hunt, Office Manager Tracie L. Wright, Police Chief Robert A. Shiflett, II, Director of Plants Gary Williams, Lead Water Operator Becky L. Cash, and Utilities Maintenance Foreman Charles Thompson, were present.

Recitation of the Pledge of Allegiance to the Flag was followed by an invocation by Charles Thompson.

Mayor D. Dwayne Tuggle opened the floor for citizen comments. No comments were made.

Mrs. Carton made a motion that was seconded by Mr. Watts and carried 4-0-1 to approve the minutes from the September 12, 2018, meeting. Mrs. Carton and Messrs. Watts, Higginbotham and Stinnett voted "Aye." Mr. Bunch was absent.

After discussion, Mr. Watts made a motion that was seconded by Mr. Higginbotham and carried 4-0-1 to accept the proposal from Underwater Solution Inc. of Mattapoisett, Maine, to perform interior cleaning and inspection of the Town water storage tanks for the quoted sum of \$8,880/\$2.00 per cubic yard over a 2inch depth in sediment, and authorizes Town Manager to make appropriate expenditures associated thereto, as recommended by staff. Mrs. Carton and Messrs. Watts, Higginbotham and Stinnett voted "Aye." Mr. Bunch was absent.

After discussion, Mrs. Carton made a motion that was seconded by Mr. Stinnett and carried 4-0-1 to authorize Town Manager to make an expenditure in the total amount of \$6,590 to provide 60 West Station new Rotating Assembly for the Deming 7158 size 4x4xl 2x3, as recommended by staff. Mrs. Carton and Messrs. Watts, Higginbotham and Stinnett voted "Aye." Mr. Bunch was absent.

After discussion, Mr. Higginbotham made a motion that was seconded by Mrs. Carton to approve an appropriation totaling \$4,799.98, i.e. \$2,599.98 from the fiscal 2018 General Fund to the fiscal 2019 General Fund for purchase of a gun safe; appropriation of \$200 refund from LLL, Inc., into the General Fund to be applied toward purchase of uniforms for new police employees; and appropriation of \$2,000 from the General Fund for purchase of uniforms, vests, and gear for two new police employees. The motion 4-0-1 via the roll call method with Mrs. Carton and Messrs. Watts, Higginbotham and Stinnett voting "Aye" and Mr. Bunch absent.

After discussion, Mrs. Carton made a motion that was seconded by Mr. Watts and carried 4-0-1 to approve a Resolution of Governing Body of The Town of Amherst as required by the USDA in order to obtain financial assistance in the development of a Waste Waterline Replacement Project as recommended by staff. Mrs. Carton and Messrs. Watts, Higginbotham and Stinnett voted "Aye." Mr. Bunch was absent. A copy of the Resolution is attached and made a part of these minutes.

After discussion, Mrs. Carton made a motion that was second by Mr. Higginbotham and carried 4-0-1 to accept the yearly Holiday Schedule as published by the Governor of Virginia, not to include any additional hours that the Governor may thereafter prescribe during said year. Mrs. Carton and Messrs. Watts, Higginbotham and Stinnett voted "Aye." Mr. Bunch was absent.

By consensus, Town Manager was directed to consult with staff and Town Council and prepare for presentation a detailed proposal for meals and beverage incentive rebate to new and expanding businesses. Further discussion was deferred to the November meeting.

After discussion, it was agreed to rebate \$20.00 per water customer for those who may be requested, and shall agree, to participate in a necessary lead and copper water sampling study, as recommended by staff.

Mayor D. Dwayne Tuggle opened the floor for citizen comments. No comments were made.

There being no further business, the meeting adjourned on a motion by Mrs. Carton seconded by Mr. Higginbotham at 8:04 PM.

\_\_\_\_\_  
D. Dwayne Tuggle  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

DRAFT FOR APPROVAL

**RESOLUTION OF GOVERNING BODY OF**

\_\_\_\_\_THE TOWN OF AMHERST\_\_\_\_\_

The Governing Body of the Town of Amherst, consisting of 5 members, in a duly called meeting held on the 10TH day of OCTOBER, 2018, at which a quorum was present **RESOLVED** as follows:

**BE IT HEREBY RESOLVED** that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of a Waste Waterline Replacement Project to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

**BE IT FURTHER RESOLVED** that the Town Manager of the Town of Amherst be authorized to execute on behalf of Town Council the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Board.

Town of Amherst

By: \_\_\_\_\_  
Mayor, D. Dwayne Tuggle

Attest: \_\_\_\_\_

**CERTIFICATION**

I hereby certify that the above Resolution was duly adopted by the Governing Body of the \_\_\_\_\_ in a duly assembled meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Secretary/Clerk

**Revised 08/23/2018**